



# LONDON DISTRICT Catholic School BOARD

**District PIC Meeting - Minutes  
Wednesday, October 10<sup>th</sup>, 2018  
6:15-7:30 pm**

## **Welcome, Prayer, and Introductions:**

Shannon began with a prayer and introduced herself and Vince. All attendees introduced themselves and the school they represent.

### **1. Review of Catholic School Council Handbook:**

Shannon reviewed the mandate of Council and the role of PIC. The Handbook was distributed to all members. Shannon discussed her communication to Council Chairs through email and the need for an up-to-date email address. Shannon shared that communication from PIC will go through Council Chairs and school principals.

### **2. PRO Grants for the Year:**

Shannon briefed members of the PRO Grant process and shared an example from the STA family of schools and how they pooled their resources together to bring Dr. Russel to speak to all parents. They drew a crowd of over 400 parents to the venue. Members were encouraged to ask other Council Chairs about strategies and events that seem to bring in large number of parent participation. Both success and challenges were shared among members.

### **3. Planned Meetings and Events for 2018-2019:**

All meeting dates and Parent Engagement Night event dates were shared with members. The structure of the Parent Engagement Nights was shared and so was the Parent Survey results from previous years. This survey initiated the need for Parent Engagement Nights.

#### **Parent Engagement Nights**

How we arrived at Parent Engagement Nights was shared (survey and survey results). Other members shared events that have been planned. St. Catherine of Siena will be hosting a Cyber-Safety evening on November 7<sup>th</sup> and all are welcome to attend. Erin will send flyer to Shannon to distribute to all Council Chairs.

Shannon shared with members the value of using a tool like EventBrite for event registrations. Many of our Council Chairs have used this before. Members started a discussion around

increasing parent engagement in their schools. St Marguerite Douville shared the success of an Art Show and bake sale that brought large numbers into their school.

Shannon discussed survey monkey and how this tool can be embedded into EventBrite for survey results.

#### **4. School Council Prayers:**

Shannon mentioned that she received a few requests from Council Chairs for prayers to use for meetings. She encouraged all members to share what they have used, and she will compile a resource to share with all members.

#### **5. Items for Discussion at the Next Meeting:**

A discussion about School Messenger happened and some members feel a 'cheat sheet' for parents would be useful. Something like a trouble-shooting guide would be helpful. Cash Online was another item that was shared. A 'how-to' guide for this program would also be helpful.

One last item of success for a parent engagement night was shared from Holy Cross Secondary. They have been working on retention rates for students and have arranged for a HCC and feeder elementary school night on Tues. Nov 6<sup>th</sup>. Grade 7/8 students and their parents are invited from the elementary schools and they will join HCC parents and students for an event titled 'Shut the Front Door'.

**Adjournment** – 7:40 pm.