

**Minutes LDCSB PIC Meeting #1
October 18, 2017 6:30 to 7:30 pm
Catholic Education Centre - Board Room**

ATTENDANCE		REGRETS
Vince Romeo – Superintendent of Education	Rosalynn Walsh – Blessed Sacrament	Ada Manini – St. Thomas More
Shannon Seidel – Chair, LDCSB PIC	Michelle Della Donne – St. Catharine of Siena	Sarah Calder – Jean Vanier
Barbara Nathoo – Principal Representative	Erin Macaluso – St. Catharine of Siena	Jennifer Ross – Holy Family
Linda Jackson – St. Sebastian	Colleen Wiendels – Holy Cross - Strathroy	Patricia Neiles – St. Thomas More
Melanee Malik Jones – St. Anne’s – St. Thomas	Jane Ross Vrancken – St. John French Immersion	

ITEM	DISCUSSION	ACTION
GENERAL MATTERS		
Welcome	Introduction of members began at 6:40 p.m.	
Opening Prayer		
New Business	No new business was brought forward	
Approval of the Agenda	Motion: That the agenda for the Agenda of the June 19, 2017 Parent Council Meeting be approved. Approved	
Approval of the Minutes	Motion: That the amended minutes of the May 24, 2017 Parent Council Meeting be approved. Approved	
REPORTS		
Meetings for the 2017-2018 School Year & Use of Eventbrite to RSVP	S. Seidel did an overview of all upcoming PIC meetings	
Additional Meetings based on results of Parent Survey Results	-with ‘hold the dates’. Central staff will plan parent information sessions at various schools in the district during these dates. The topic of session (and confirmation of school(s) where the sessions take place) will be determined after the results of the Parent Survey are compiled. The Parent Survey was shared with the team. Suggestions were shared and a discussion took place about the survey. Members were excited about the survey and look forward to sharing the link with their Councils. The plan will be to have the survey open for two weeks. Communication will take place on the Board website, through Councils in the school, and through PIC.	

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Directors Dinner	In addition to looking for volunteers to assist with the Director's Dinner, S. Seidel distributed a sign-up sheet for other opportunities for the PIC voice to be shared. S. Seidel will use this list of volunteers whenever PIC is asked for input and S. Seidel will contact members.	
Additional Committees		
USB Sticks	S. Seidel discussed the contents of the USB that were handed out to. The request for resources for new Council members came at the request of a parent at last April's District PIC meeting. The USB shared this evening provides members with files to get them started. Files included: newsletter ideas, how to take minutes, nominations, policies pertinent to members, links and supporting resources, etc.	
Items for Discussion at the Next Meeting	<p>The committee agreed that setting time aside for PRO Grant work would be a good idea for the next meeting. S. Seidel also shared ideas for grant proposals and the language that can be used when writing them.</p> <p>Moving forward, as other agenda items come to S. Seidel, she will add them and share the agenda ahead of the next meeting. Before concluding, a discussion took place about communicating between Council Chairs and helping each other (particularly those new to the role).</p>	S. Seidel will investigate forum and email communication options and share them with the committee.
FOLLOW UP BUSINESS FROM PREVIOUS MEETING		
NEW BUSINESS		
	Brief Discussion about the desire to have a forum for Council Chairs that included both discussion and file sharing ability	S. Seidel to research options for the group
Next Meeting	January 24, 2018 - RSVP using Eventbrite	
Adjournment	8:15 p.m.	