

September 4<sup>th</sup>, 2018

Dear Parents/Guardians,

This letter is to inform you of changes to the drop-off and pick up procedures for your child/children at Holy Family Catholic French Immersion School, as a result of the new City of Woodstock School Zone Policy that was approved by City council. The new policy makes speed and parking restrictions consistent around all elementary and secondary schools in the City of Woodstock. Each school zone has a reduced speed limit and a no stopping or parking zone surrounding the parameter of the school.

At this time, we will be implementing a Kiss & Ride zone adjacent to the school. This Kiss & Ride area has greatly reduced the number of parking spots available in our primary parking lot. Please be reminded that we do have a secondary parking lot on Winniett Street between Drew Street and Ingersoll Avenue (adjacent to Woodstock Lighting & Decor) for those parents who wish to park and walk their children to the school. Parents can park in the secondary lot and bring their children to either the kindergarten courtyard or the gate used by the bus students where a staff member will be located to receive your child between 8:30 and 8:45 a.m. Parents who will be picking up their child/children are to park in the secondary lot and wait at the front of the school until your child/children are dismissed by the teacher.

For those parents who wish to drop off their children without parking, (8:30 to 8:45 a.m. & 3:20-3:30 pm), we will be implementing a "Kiss & Ride" student drop-off zone. To ensure a smooth flow of traffic, our "Kiss & Ride" student drop off zone will be one way along Ingersoll Avenue at the second entrance to the primary parking lot. A staff member will be curbside at that entrance to receive your child/children and to facilitate the process. Once students are dropped off to the staff member at that entrance, parents are to continue straight along Ingersoll Avenue past Oxford Street.

We request your cooperation in ensuring the safety of our students at Holy Family Catholic French Immersion School. Please do not form two rows of cars or try to leave the area from the back of the drop off / pickup area. For safety reasons, students will only be entering and exiting the car once you are at the very front of the Kiss & Ride area.

If you have any questions or concerns, please contact me. We thank you in advance for your patience and cooperation,

City of Woodstock Website School Zone Policy:

<https://www.cityofwoodstock.ca/en/resourcesGeneral/PDFs/Engineering/Building-Reports/2017/E012---School-Zone-Policy.pdf>

School Zones in Woodstock

<https://www.cityofwoodstock.ca/en/residential-services/school-zones.aspx>



Lisa Bilodeau  
Principal

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