



Report to the Board of Trustees

Revised Budget 2016/2017

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Public:

In Camera:

Budget Implications:

Core Priority:

- Student Achievement and Well-Being
- Effective Stewardship of Board Resources
- Appropriate and Effective Faith-Based Programming
- Organizational and Capacity Building

Meeting Date: December 5, 2016

Report Number: E.12.(n).16.

Action:

Information:

Follow Up Item:

Prev. Report #:

Recommendation(s):

That the Board of Trustees approve the revised 2016/2017 operating budget with a revised surplus of no less than \$354,686.

Background

As part of the normal budget cycle, the Board of Trustees are presented with a revised budget each fall. The revised budget is based on the 2016/2017 budget approved in June 2016 with updates based on October 31st enrolment information and other information known at that time.

Discussion

Summary of Revised Budget

The preliminary budget approved in June 2016 showed an in year surplus of \$354,686. The October 31st enrolment count shows positive growth in elementary enrolment and a slight decline in secondary enrolment over the budget. The increased enrolment has also necessitated additional classroom staffing in order to meet classroom enrolment caps.

Contribution from increased enrolment

Enrolment counts for October 31st, 2016 were higher than projected and resulted in additional grant revenue being available to the board.



Report to the Board of Trustees

	2015/2016 Actual ADE	2016/2017 Estimated ADE	2016/2017 Revised ADE	Variance to budget	Variance to prior year
Elementary	12,139	12,247	12,552	+199	+413
Secondary (including high credit)	6,484	6,502	6,465	(37)	(19)

The increase in enrolment is anticipated to increase grant revenue by \$ 2,270,310. Prior to finalizing and submitting the revised budget to the Ministry of Education, the October enrolment count needs to be verified and detailed grant calculations need to be completed.

Changes in Expenditures

The increased enrolment required changes in expenditures in order to comply with collective agreements and classroom capacity limits. Additional resources are also being recommended by administration.

<u>Expenditures</u>	FTE	Average Cost	Total Cost
Elementary Teachers	5.81	\$ 102,542	\$ 595,783
Elementary Teacher Supply			\$ 229,860
Early Childhood Educators	7.00	\$ 50,232	\$ 351,626
Secondary Teachers	4.33	\$ 102,957	\$ 446,149
Secondary Teacher Supply			\$ 158,999
CUPE Pay Equity adjustments			\$ 9,433
30 supply days for FIAT			\$ 7,500
ESL teachers	0.80		\$ 82,034
IB Program at CCH			\$ 15,000
Administrative Assistant to SO	1.00		\$ 72,160
Insurance premium increase			\$ 17,483
CEC Builidng Automation replacement			\$ 70,000
International Student Program			
Student Commission			\$ 21,735
Program Management & Marketing			\$ 20,000
Specialized transportation			-\$ 20,755
Consortium costs			-\$ 10,638
School Budget Increases			tbd
IT Servers			\$ 200,000
Total Expenditure Increases			\$ 2,266,369



Report to the Board of Trustees

In year Surplus

The preliminary budget included an in year surplus \$354,686. The budget adjustments detailed above are anticipated to reflect a revised budget surplus no less than \$354,686 although the actual amount cannot be determined at this time.

Going Forward

The surplus for the 2016/2017 revised budget is less than the recovery plan previously submitted to the Ministry of Education. However, the positive results from 2015/2016-year end bring the board closer to the agreed recovery plan.

The enclosure includes an overview of the recovery plan for the board from 2013 to 2017. The board financial performance has improved over the past three years from a deficit of \$4.585 million in 2014/2015 to \$2.659 million deficit in 2015/2016 and a surplus of \$0.354million projected for 2016/2017.

The 2016/2017 recovery plan which was previously shared with the Ministry included an accumulated surplus for compliance at the end of 2017 of \$2.269 million. The proposed revised budget would reflect an accumulated surplus for compliance at August 2017 of \$1.558 million.

The board continues to respond to the financial pressures that are being placed on our existing organizational structures, models of program delivery and approaches to service provision.

Enclosures

- Board Recovery Plan

	2013-14	2014-15 Financials		2015-16 Financials		2016-17 Plan		2016-17 Revised	
		Incremental	Total	Incremental	Total	Incremental	Total	Incremental	Total
Opening Accumulated Deficit / Surplus available for compliance	13.109		5.229		3.863		1.111		1.204
In-Year Surplus/(Deficit) – Before Measures	(2.308)		(7.880)		(4.787)		(2.752)		(2.659)
Prior year adjustment - sinking fund interest									
Prior year adjustment - over accrual			3.219						
Measures to Balance (Negative is a savings)									
1. Expenditure Reductions	-	0.008		(5.558)	(5.558)		(5.465)	(0.313)	(5.871)
2. Reduction in elementary school space			-		-	(0.500)	(0.500)		-
3. Building Maintenance and Energy Efficiencies			-		-	(0.500)	(0.500)	(0.500)	(0.500)
4. Academic Program Alignment			-		-	(1.000)	(1.000)	(1.000)	(1.000)
5. Administration program alignment and IT Change in Internally Appropriated		(0.076)			-	(1.000)	(1.000)	(1.000)	(1.000)
6. Projected increase in revenue due to enrolment increases		(0.903)	(0.903)		-	(0.910)	(0.910)	(0.200)	(0.200)
7. Increase in other revenue		(0.903)	(0.903)		-				
Total Measures	-	(1.874)	(1.806)	(5.558)	(5.558)	(3.910)	(9.375)	(3.013)	(8.571)
Cost Pressures									
1. Retroactive liability - CUPE Pay Equity	4.179	(4.179)			-	-	-	-	-
2. Annual CUPE Pay Equity	1.393		1.393		1.393		1.393		1.393
3. Special Education budget pressure		0.781	0.781	0.164	0.945		0.945		0.945
4. Teacher Supply costs		0.897	0.897	0.097	0.402		0.402		0.402
5. EA and ECE costs		0.234	0.234		-		-		-
6. Elementary Supervision		0.086	0.086		-		-		-
7. Principals and Vice Principals supply		0.275	0.275						-
8. Increase in legal fees		0.215	0.215						-
8. Reduced Revenue due to declining enrolment	-	-	-	3.169	3.169		3.169		3.169
9. Staff Development	-	0.270	0.270		-		-		-
Total Pressures	5.572	(1.421)	4.151	3.430	5.909	-	5.909	-	5.909
In-Year Surplus/(Deficit) – After Measures	(7.880)		(4.585)		(2.659)		1.158		0.354
Ending Accumulated Surplus/(Deficit) available for compliance	5.229		3.863		1.204		2.269		1.558
Ending Unappropriated (Deficit) surplus	0.850		(0.592)		(2.674)		(2.186)		(2.320)