



Minutes

Budget Committee	
Date:	February 21, 2017
Time:	4:30 p.m.
Location:	Catholic Education Centre – Board Room
Attendees:	Trustees: J. Jevnikar (Chair), B. Hall, S. Cruz, M. Wolfs, S. Paul. Administration: L. Staudt, M. Adkinson, E. DeDecker, J. Davison, K. Furlong, V. Romeo.
Regrets:	Trustees: P. Almeida and L. Steel Administration: Superintendents K. Holbrough and J. Vair
Recorder:	Executive Assistant to the Director, L. da Costa

TOPIC	DISCUSSION
1. Welcome & Opening Prayer - J. Jevnikar	Meeting was called to order. Chair, J. Jevnikar led the opening prayer.
2. 2017/2018 Operating Budget Preparation - J. Davison	Superintendent J. Davison presented the 2017/2018 budget process and timelines and the document Phase 1: Developing a Common Understanding. The presentation included an understanding of current financial situation and a detailed explanation on the Internally Appropriated Surplus. A question was asked whether or not the Board would have to seek permission from the Ministry in order to use these funds to bring down the deficit. Superintendent Davison indicated that yes that would be the case. Discussion ensued regarding current pressures, further cuts if Option Two was adapted, importance of continuing to drive change and projected enrolment. Director Staudt stated that the Board has accomplished what it set out to do (eliminate the structural deficit) and in working with the Ministry there is confidence

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	<p>we will continue to do what we set out to do.</p> <p>Further discussion took place related to potential savings resulting from current ARC process and changes in enrolment.</p> <p>An overview of elementary and secondary enrolments was provided. Pressure points for 2017/2018 Budget were highlighted: Classroom Teachers; Supply Teachers; Board Administration; School Operations, Special Education and Innovative and Collaborative Technology Services.</p> <p>Discussion on the growth of the French Immersion program and future ICTS requirements took place. There was a lengthy conversation about the challenges with ICT/technology.</p> <p>Administration is recommending that the School Renewal and Property Insurance Claims balances be transferred to the Unappropriated Surplus for August 31, 2017.</p> <p>Action: The Budget Committee recommended that the report presented at this meeting be referred to the Board of Trustees along with its recommendation.</p>
3. Receive the 2017/2018 Operating Budget Preparation Report	Report was received.
4. Adjournment	Meeting was adjourned at 5:42 p.m. moved by Trustee S. Cruz.